

PRIVACY NOTICE for pupils in Primary Schools - Data Protection Act 1998

We, at Stepney Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, ^A characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it. We are required by law to pass some of your information to Hull City Council – your Local Authority (LA), and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact the school office.

If you require more information about how Hull City Council and/or DCSF store and use this data please go to the following websites:

- <http://www.hullcc.gov.uk/schools>

and/or

<http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access these websites, please contact the LA or the DCSF as follows:

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| <ul style="list-style-type: none">• Information and Security Officer Children & Young People's Services Hull City Council Brunswick House Strand Close Hull HU2 9DB Tel: 01482 616017 | <ul style="list-style-type: none">• Public Communications Unit Department for Children, Schools and Families Sanctuary Buildings Great Smith Street London SW1P 3BT website: www.dcsf.gov.uk email: info@dcsf.gsi.gov.uk tel: 0870 000 2288. |
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^A Attendance information is not collected by the DCSF for pupils under the age of 5 at Early Years Settings or Maintained Schools