

# *Stepney Primary School*



*A Small School With Great Expectations*

## **USE OF THE INTERNET POLICY**

At Stepney raising the achievement and basic skills of pupils and ensuring that they reach their full potential is the responsibility of all staff.

## **Responsible Use of the Internet**

As part of pupils' curriculum enhancement and the development of ICT skills, Stepney Primary School provides supervised access to the Internet including e-mail.

Our school Internet access provider operates a filtering system (eril) that restricts access to inappropriate materials. This may not be the case at home and we enclose references to information on safe Internet access that may be of use to you.

Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the Council cannot be held responsible for the nature or content of materials accessed through the Internet. The council will not be liable under any circumstances for any damages arising from your child's use of the Internet facilities.

I enclose a copy of the Rules for Responsible Internet Use that we operate at Stepney. Should you wish to discuss any aspect of Internet use please telephone the Headmaster or the ICT co-ordinator to arrange an appointment.

### **Rules and Responsible Internet Use**

#### **General**

Pupils are responsible for good behaviour on the Internet just as they are in a classroom or a school corridor. General school rules apply.

The Internet is provided for pupils to conduct research and communicate with others. Remember that access is a privilege, not a right and that access requires responsibility.

Individual users of the Internet are responsible for their behaviour and communications over the network. It is presumed that users will comply with school standards.

Staff will review files and communications to insure that users are using the system responsibly. Users should not expect that files stored on servers or disks would always be private.

Staff are permitted to use ICT and the internet for their own purposes but have to adhere to the policies and guidance that the governing body has adopted from Kingston Upon Hull City Council, namely: 'Policy on the use of Information Technology Procedure for Managers' (Hull City Council Human Resources Implementation Date: 4<sup>th</sup> November 2003 Revised: September 2007).

Specifically, staff must not use ICT/Internet for their own personal (non-school related) business at times when they are responsible for and/or in the company of pupils.

During school, teachers will guide pupils toward appropriate materials. Outside of school, families bear responsibility for such guidance just as they do with sources such as television, telephones, movies, radio and other potentially offensive media.

The following are not permitted in school:

1. Usage without staff oversight.
2. Sending or displaying offensive messages or pictures.
3. Using obscene language.
4. Harassing, insulting or attacking others.
5. Damaging computers, computer systems or computer networks.
6. Violating copyright laws.
7. Using others passwords.
8. Trespassing in others folders, work or files.
9. Intentionally wasting limited resources.
10. Sending images or personal information of children via the internet unless permission has been granted by parent/carer.

## **REFERENCES FOR SAFE INTERNET ACCESS**

### **Particularly for Parents**

America Link Up

Useful UK government site for parents [www.netparents.org/](http://www.netparents.org/)

Government site for Parents (UK)

Information about education for parents [www.dfes.gov.uk/parents/](http://www.dfes.gov.uk/parents/)

NCH Action for Children

A Parents' Guide to the Internet, leaflet [www.nchafc.org.uk/internet/](http://www.nchafc.org.uk/internet/)

Parents and IT

BECTa information sheet [www.becta.org.uk/info-sheets/parents.html](http://www.becta.org.uk/info-sheets/parents.html)

Parents' Information Network (PIN)

Guidelines on using the Internet safely [www.pin-parents.com](http://www.pin-parents.com)

### **Particularly for Schools**

Association for Co-Ordinators and

Teachers of IT (ACITT)

Acceptable Use Policy for UK Schools [www.acitt.org.uk/aup.html](http://www.acitt.org.uk/aup.html)

Connecting Schools, Networking

People 2000

Tel: 024 7641 6669

BECTa October 1999 (free order line)

Internet Watch Foundation

[www.iwf.org.uk](http://www.iwf.org.uk)

Reporting illegal Internet material

Tel: 0845 600 8844

Irish National Centre for Technology

In Education

[www.ncte.ie/support.htm](http://www.ncte.ie/support.htm)

Comprehensive advice on Internet use

Kent NGFL Website

[www.kent.gov.uk/ngfl/policy.html](http://www.kent.gov.uk/ngfl/policy.html)

Latest version of this policy

Promoting the Responsible Use of the  
Internet in Schools  
British Computer Society/NAACE  
Leaflet

[www.bcs.or.uk/iap.htm](http://www.bcs.or.uk/iap.htm)

Superhighway Safety Pack  
Free pack from DfEE on safe  
Internet use

<http://vtc.ngfl.gov.uk/vtc/library/safety.html>

Tel: 0845 602 2260

The Internet and the World Wide  
Web  
Information sheet published  
April 1999

[www.becta.org.uk/info-sheet/internet.html](http://www.becta.org.uk/info-sheet/internet.html)

### **SCHOOL POLICY- proposed**

#### **Pupil access to the Internet**

**Written March 06 and adopted by the Governors in Spring 2007.**

**The school encourages use by pupils of the rich information resources available on the internet, together with the development of appropriate skills to analyse and evaluate such resources. These skills will be fundamental in the society our pupils will be entering.**

**On-line services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. In the past, teaching and library materials could usually be carefully chosen. All such materials would be chosen to be consistent with national policies, supporting and enriching the curriculum while taking into account the varied teaching needs, learning styles, abilities and developmental levels of the pupils. Internet access, because it may lead to any publicly available site in the world, will open classrooms to electronic information resources which have been selected by teachers as appropriate for use by pupils.**

**Electronic information research skills are now fundamental to preparation of citizens and future employees during the present Information Age. The school blends use of such information into the curriculum and we provide guidance and instruction to pupils in the appropriate use of such resources.**

**Independent unsupervised use of computers and electronic information resources is not permitted. E-mail contact between pupils and staff beyond use is not acceptable.**

**Access to on-line resources enables pupils to explore thousands of libraries, databases, and bulletin boards while exchanging messages with people throughout the world. The school believes that the benefits to pupils from access to information resources and increased opportunities for collaboration exceed any disadvantages as we are in safe protected sites. Be aware at home you will not have that security and will need to monitor carefully your child and their use of the computer.**

**To be reviewed Spring 2010**