

# *Stepney Primary School*



*A Small School With Great Expectations*

## **SCHOOL PROSPECTUS 2014/2015**

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## ***1. Some information about our school***

Stepney Primary School had a 'GOOD' Ofsted Inspection in May 2014. You are welcome to come into school to look at the full report or access it through our website at [www.stepney.hull.sch.uk](http://www.stepney.hull.sch.uk) and follow the tabs for Ofsted Reports or by going to the report located at : [www.stepney.hull.sch.uk/ofsted/Ofsted439859StepneyPrimarySchoolReportMay2014.pdf](http://www.stepney.hull.sch.uk/ofsted/Ofsted439859StepneyPrimarySchoolReportMay2014.pdf)

The key findings of the latest 2014 report are:-

- From starting points that are generally well below national expectations, and sometimes low, the vast majority of pupils make overall good progress, and achieve well;
- Most pupils who join the school in the Early Years Foundation Stage, and who attend throughout Key Stages 1 and 2, attain average standards by the end of Year 6 in reading and writing, and above average in mathematics;
- The high proportion of pupils who speak English as an additional language learn well and become competent speakers of English;
- Pupils with special educational needs achieve well because all adults provide timely challenge and support;
- Teaching is typically good and some is outstanding;
- Pupils' spiritual, moral, social and cultural development is strong. It is promoted very effectively through the good relationships in school, and a wide range of exciting activities and educational visits;
- Arrangements to keep children safe are good. Parents and staff say how much this is a priority of the school's leaders. Behaviour is good;
- Governors are effective in holding the school to account. They share the same ambition as the headteacher to continue to improve the school's performance further. The headteacher has managed well the increasing numbers of pupils joining the school with little or no English, and has sustained the overall good quality of teaching and pupils' achievement.

We are delighted that the inspectors recognised continued strengths in the quality of teaching ...

Satisfactory is the benchmark required to 'pass' an Ofsted inspection.

Overall the quality of teaching at our school was **GOOD**.

2. **HEADTEACHER**

Mr P Browning

3. **CHAIR OF GOVERNORS**

Mr L Morfitt

4. **GOVERNING BODY**

Miss J Atkinson (Deputy Headteacher)  
 Ms M Barke (Vice-Chair)  
 Mrs S Brodie  
 Reverend M Crook  
 Ms K Freeman  
 Mrs J Medcalfe  
 Mrs Obadeyi  
 Mrs A Rodgers

5. **NUMBER ON ROLL**

202 + 40 FTE Nursery

6. **SCHOOL CLASSIFICATION**

Community Primary Co-educational Day School  
 Stepney Primary School is a member of the West Hull Cooperative Learning Trust

7. **ADMISSIONS POLICY**

The school's current admission arrangements adhere to the published criteria contained in the 2013/2014 Kingston upon Hull Admissions to Primary School Booklet. Children may enter the Nursery the term after their third birthday as soon as a vacancy arises. Children enter school the term in which they are 5 years old. Contact details for the Admissions Department plus a copy of the admissions form may be obtained from the school office or downloaded from our website at:

[www.stepney.hull.sch.uk/AdmissionsProcedures.html](http://www.stepney.hull.sch.uk/AdmissionsProcedures.html)

8. **VISITING ARRANGEMENTS**

Parents are welcome to visit the Head teacher without prior notice. Other individual visits should be, wherever possible, by prior arrangement. Written invitation will be sent for school functions.

## 9. **RELIGIOUS AFFILIATIONS**

The school is not affiliated to any particular religious denomination.

## 10. **SCHOOL CURRICULUM MATTERS**

The staff in conjunction with the Governors are committed to providing quality education, in partnership with parents and the wider community, for all pupils, preparing them for life in a rapidly changing world. Full details of the school curriculum, including long term plans and the curriculum summaries, which are distributed to parents and carers at the start of each term are available on our website at:

[www.stepney.hull.sch.uk/teachingresources.html](http://www.stepney.hull.sch.uk/teachingresources.html)

### 10.1 **Our Vision, Aims and Values**

Our aim at Stepney Primary is to be an outstanding, learning-centred school which is always looking forward: breaking down the barriers, widening the horizons!

We see ourselves as a community of children and adults in which everyone contributes, everyone enjoys and learns and where everyone is valued.

**A Small School with Great Expectations!**

### 10.2 **School Aims**

As a school community (staff, pupils, parents/carers, governors and stakeholders) we aim to ensure that:

- Every child is provided with opportunities which will enable him/her to enjoy, achieve, be healthy, stay safe, have economic wellbeing and make a positive contribution to society;
- Every child is valued for his/her individual contributions and achievements and develops a positive attitude towards everyone in the life of the school and community;
- Every child develops high self-esteem, confidence and a true feeling of self worth and develops a sense of responsibility;
- Every child will have full and equal opportunities in all aspects of school life;
- Every child develops a lively, enquiring mind and life skills so that he/she will have the ability to experiment, investigate, take risks, challenge, discriminate and make informed choices whilst at school and in their later life;
- Every child is able to respond positively as a learner and we inspire every child with a lifelong love of learning;
- Every child will be enriched, motivated and challenged by a broad and balanced curriculum that is relevant for all;
- Every child will develop Literacy, Maths and ICT skills for life through the whole curriculum;
- Every child is given opportunities to develop global awareness, citizenship skills and an understanding and tolerance of other people's cultures, race, religion, beliefs and physical differences;
- Every child's social, moral, spiritual, and commitment development are encouraged;
- Every child is able to work and play in an environment that stimulates and supports their development.

### 10.3 **School Values**

Stepney Primary School upholds the following values as a result of these aims:

- Friendship;

- Respect and kindness towards others, their views, beliefs and belongings;
- Honesty;
- Self control and self discipline;
- Responsibility for our own actions;
- Being polite and considerate;
- Building a sense of community;
- Fostering a love of learning;
- Having a good attitude.

Copies of our aims and values may be downloaded from our website at:

[www.stepney.hull.sch.uk/parentszone\\_aims.html](http://www.stepney.hull.sch.uk/parentszone_aims.html)

The Governors wish to endorse the use of the National Curriculum as the curriculum for Stepney Primary School.

The school has a planned programme of Sex Education as part of Health Education. In the early years, a 'passive' policy towards matters of a sexual nature will be adopted and in the final year of the primary school such matters will be, where possible, part of a properly planned programme of health education.

The school session times are 8.55 am to 12.10 pm and 1.10 pm to 3.15 pm. Allowing for registration, assembly and break in the morning approximately 4 hours and 50 minutes are spent in lessons each day.

11.

<b>School Term Dates 2014/2015</b>
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**Autumn** – Monday 1<sup>st</sup> September to Friday 19<sup>th</sup> December

Half Term Monday 27<sup>th</sup> October to Friday 31<sup>st</sup> October (inclusive)

**Spring** - Monday 5<sup>th</sup> January to Friday 27<sup>th</sup> March

Half Term Monday 16<sup>th</sup> February to Friday 20<sup>th</sup> February (inclusive)

**Summer** - Monday 13<sup>th</sup> April to Monday 20<sup>th</sup> July

May Day (closed) Monday 4<sup>th</sup> May

Half Term Monday 25<sup>th</sup> May to Friday 29<sup>th</sup> May (inclusive)

**The above dates are subject to minus 5 days to be taken as non-contact days at the discretion of the school.**

The school will follow a broad based curriculum encompassing the National Curriculum. First hand experience will have a major role in all areas of the curriculum. Cross-curriculum approaches will be employed through the medium of topics and themes. Much of the work will be suited to the individual child by carefully planned differentiation. Classes will be kept under 30 if at all possible, especially at KS1.

In the first instance all complaints should be made to the Head of the school. The arrangements for the consideration of complaints under Section 409 of the Education Reform Act in relation to the National Curriculum are outlined in the Complaints Procedure booklet which is available for inspection in the school, as are all statutory instruments and circulars sent by DCSF, OFSTED/HMI reports and our schemes of work as completed.

12.

### RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP POLICY

- (a) The school's religious education will follow the guidelines of the Local Authority Agreed Syllabus.
- (b) The school will make arrangements for parents to exercise their statutory right of withdrawal of their children from religious worship or instruction.

13.

### SPECIAL CURRICULAR ARRANGEMENTS

Children will work individually in many areas of their work at a pace best suited to them. Subject to staff availability extra tuition will be given where appropriate, particularly where enrichment of specific areas of the learning experience will be beneficial in the remediation of a particular problem.

#### Special Educational Needs and Disability Act 2001

- (a) The names of the governor designated to have oversight of this aspect of the school's work **Mr L Morfitt**;
- (b) The senior member of staff having responsibility for the school's arrangements for identifying and meeting the special needs of pupils is **Mr P Browning**;
- (c) The Special Needs Co-ordinators are: **Mrs R Brocklebank and Mrs K Wilde**.
- (d) A copy of the 'Access, Inclusions and Interventions' policy which contains details of Special Needs may be obtained from our school office or downloaded by following the link from the policies page on our website at:  
[www.stepney.hull.sch.uk/parentszone\\_policies.html](http://www.stepney.hull.sch.uk/parentszone_policies.html)

14.

### SAFEGUARDING INCORPORATING CHILD PROTECTION

The school adheres to the Area Child Protection Guidelines, a full copy of the Hull Safeguarding Children's Board Procedures and Guidelines is available at the school. A copy of the 'Child Protection & Procedures' and 'Looked After Children', policies may be obtained from our school office or downloaded by following the link from the policies page on our website at:

[www.stepney.hull.sch.uk/parentszone\\_policies.html](http://www.stepney.hull.sch.uk/parentszone_policies.html)

Our Child Protection Co-ordinator is **Miss J Atkinson**. In her absence it will be the Assistant Child Protection Officer **Miss L Northen**.

15. **Pupil Premium**

The details of how the school uses the Pupil Premium funding is available to view on our website at:

[www.stepney.hull.sch.uk/pupilpremium.html](http://www.stepney.hull.sch.uk/pupilpremium.html)

16. **THE ORGANISATION OF EDUCATION**

The children will be working in groups of mixed ability. Class groups will, as far as possible, be determined by age, with no more than two year groups per class.

17. **PASTORAL CARE**

The welfare of the children is primarily the concern of the Head teacher supported by the teaching and ancillary staff. In cases of accident or illness, parents will be contacted as soon as possible.

18. **END OF YEAR RESULTS FOR 7 AND 11 YEAR OLDS**

Our SATs results are available to view on our website at:

[www.stepney.hull.sch.uk/satsresults.html](http://www.stepney.hull.sch.uk/satsresults.html)

19. **SCHOOL PERFORMANCE TABLES**

The performance of our school may be seen on the official government website, which is available to view at:

<http://www.education.gov.uk/schools/performance/>

20. **RATES OF AUTHORISED AND UNAUTHORISED ABSENCE**

The total number of registered pupils of compulsory school age on roll for at least one session during the reporting period to 23<sup>rd</sup> May 2014 was 200.

The percentage of half days (sessions) missed through authorised absence - 3%

The percentage of half days (sessions) missed through unauthorised absence – 1.32%

Parents are asked to inform the school as to the reasons for absences or such absences will be considered as unauthorised. We publish details of our attendance figures on a weekly basis on the following page of our website:

[www.stepney.hull.sch.uk/attendance.html](http://www.stepney.hull.sch.uk/attendance.html)

21.

### **SCHOOL DISCIPLINE**

School rules will be few and simple, designed with the welfare and safety of all pupils in mind. Discipline will be firm but fair and at all times in accordance with Local Authority Committee Regulations. . A copy of the 'Behaviour & Discipline' policy may be obtained from our school office or downloaded by following the link from the policies page on our website at:

[www.stepney.hull.sch.uk/parentszone\\_policies.html](http://www.stepney.hull.sch.uk/parentszone_policies.html)

22.

### **EXTRA CURRICULAR SOCIETIES AND ACTIVITIES**

We currently offer a wide range of extra curricular activities including football club, reading club, cookery club, multi-skills club, basketball, all sports, steel drums, sewing club, ICT games, study club, pet care club and friendship club. These will vary from year to year. Details are provided on our weekly newsletter, the Stepney Star, which may be obtained from the school office or downloaded from our website at:

[www.stepney.hull.sch.uk/news\\_stepneystar.html](http://www.stepney.hull.sch.uk/news_stepneystar.html)

23.

### **SCHOOL DRESS**

The Governing Body has adopted a School Dress Code and children are expected to wear uniform which consists of:

Red School sweatshirts, jumpers, polo shirts or cardigans

White blouses, shirts or polo shirts

Black or navy skirts, pinafore dresses or trousers

Summer uniform for girls - red & white gingham or striped dresses.

For safety reasons girls shoes must be flat-heeled.

A P.E. kit is required, shorts and T-shirt and a change of shoes (sandshoes or trainers).

For Health and Safety reasons children should not wear jewellery for school. Watches are permissible but must be removed for P.E. If earrings are worn they should be studs and must be removed for P.E.

In keeping with a school uniform which reflects our high standards we do not allow body piercings to be worn by pupils in school. Further details may be found at the following page

on our website:

[www.stepney.hull.sch.uk/parentszone\\_uniform.html](http://www.stepney.hull.sch.uk/parentszone_uniform.html)

## 24. CHARGING FOR SCHOOL ACTIVITIES

The governors have agreed to adopt the guidelines of the Local Authority with regard to charging for school activities. Voluntary contributions from parents towards to cost of educational visits, etc. may well be sought in order to ensure that such activities may take place. A copy of the 'Charging and Remissions' policy may be obtained from our school office or downloaded by following the link from the policies page on our website at: [www.stepney.hull.sch.uk/parentszone\\_policies.html](http://www.stepney.hull.sch.uk/parentszone_policies.html)

## 25. ROAD SAFETY EDUCATION

The governors have agreed to follow Local Authority produced guidelines for Road Safety Education. We have regular input from the road safety unit in assemblies and children have been taught pedestrian and cycling skills.

## 26. SPORT

The school aims to provide a broad range of physical activity based around team games, gymnastics and dance. The long term plan includes coverage of these three important areas for skills to be continuously developed.

The school has its own playing field and netball court as well as a well equipped P.E. Hall. The playing field and netball court are used by local groups by arrangement with the school. The school runs an after school football club.

The school employs a PE coach and also utilises the expertise of outside coaches for certain activities. As part of the Sports Premium Funding, we employ a PE teacher, who works across three schools, including Stepney. Further details may be found on our website at:

[www.stepney.hull.sch.uk/sportspepremium.html](http://www.stepney.hull.sch.uk/sportspepremium.html)

## 27. PHOTOGRAPHY

**Photography** – It is school practice to allow parent/carers to record images of the own child/children during some assemblies.

On occasions photographs/videos may be taken whilst on a school visit; a consent letter will be sent out prior to the visit.

28.

**ANTICIPATED CHANGES IN ARRANGEMENTS**

At this time it is not anticipated that there will be changes made to any of the arrangements described in the preceding paragraphs.

29.

**DISCLAIMER**

The information given in this leaflet was valid in May 2014. It is possible that there could be changes affecting either the arrangements generally described in this leaflet or any particular part of them before the start of the school year 2014/2015 or in the subsequent years. Parents wishing to contact the individual members of staff or governors named in this leaflet are advised to check the details with the school for any changes beforehand.

30.

**DATE OF ISSUE**

Summer Term 2014